Republic of the Philippines
National Electrification Administration
#57 NIA Road, Brgy. Pinyahan, Diliman, Quezon City
Contact Nos: 8926-1339, 8929-1909 loc. 110, 111 & 142

REQUEST FOR PROPOSAL / QUOTATION

RFQ No.: 23-10-129

Gentlemen:
Please quote your latest/lowest price for the items listed below and submit your Quotation, preferably using your company letterhead, to NEA, General Services Division or send to **nea.procurement9184@gmail.com** or fax to **8926-1339** on or before **05:00PM** of **October 10, 2023.**

Please be informed that below procurement is subject to existing Government laws and regulations. As such, we would require the lowest complying bidder to submit the below documents which are necessary to effect awarding of contract.

Thank you.

ANNABELLE P. CRUZ
Manager, General Services Division

REFERENCE: ***PR No. 23-09-140 / Date: September 22, 2023*** ***Requisitioner: CCSMO***

Item No.	UOM	DESCRIPTION	QTY.	NEA	SUPPLIER'S QUOTE	
				UNIT PRICE	UNIT COST	TOTAL AMOUNT
1	copies	**Procurement of 2022 NEA Annual Report**	750	185.00		
		Specifications:				
		No. of pages : 62 pages including cover				
		Page size : 8.268" x 11.693" (A4)				
		Page Texture:				
		Inside pages : Matte 80				
		Cover & Back pages : Matte 20				
		Images : Spot UV				
		Color : Full Color				
		Binding : Perfect Bind				
		Packaging : 9" x 12" envelope with				
		watermarked design of				
		the cover				
		Color of the envelope : Two colors and should				
		coordinate with the cover				
		of the matrerial				
		Texture of the envelope : Book 70				
		Requirements for submission:				
		1) SIGNED quotation, preferably using your company's letterhead				
		For the winning supplier, please submit the following:				
		1) PhilGEPS Registration Number or PhilGEPS Platinum				
		2) Mayor's / Business Permit				
		3) BIR Certificate of Registration (BIR2303)				
		4) Notarized Omnibus Sworn Statement				
					TOTAL:	

Mode of Procurement: NP-Small Value Procurement (Sec.53.9)

EMMANUEL B. SARMIENTO
Canvasser

Signature over printed name with date

October 05, 2023
Date

Name of Company and Contact No.